



- x If the student poses a risk to the College
- x If the student requests that information is passed on with their consent
- x Where the student is under 18 and there is a child protection concern
- x Where a student is in breach of their visa conditions
- x Where our duties as a tier 4 sponsor require us to notify UKVI

If we need to make notes e.g., for any ongoing casework, you are permitted to see them under the provisions of the Data Protection Act 2018. Speak to the Student Services Manager in the first instance.

For information on how the Counselling Service operates in terms of confidentiality and data protection please see the [Counselling Service Code of Practice on Confidentiality and Data Protection](#)

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